

DOCUMENT 00 11 13 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
- B. Project Identification: Munising Public Schools Mather Elementary Renovation.
 - 1. Project Location: Mather Elementary, 411 Elm Avenue, Munising, Michigan 49862.
- C. Owner: Munising Public Schools.
 - 1. Owner's Representative:
 - a. Pete Kelto, Superintendent, telephone number 906.387.2251.
- D. Architect: OHM Advisors, 424 Hancock Street, Hancock, Michigan 49930, telephone number 906.482.0535.
- E. Project Description: A single prime contract for the renovation of the existing Mather Elementary School building in Munising, MI. Project consists of new roof and brick replacement, interior improvements including floor, ceiling, lighting and technology. Renovations to corridors, office space, preschool and ECSE spaces, cafeteria, media center, toilet rooms, steam trap replacement, fire alarm replacement and security upgrades.
- F. Project is anticipated to be substantially complete by **August 24, 2018**.

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. **Owner will not consider or accept a bid received after the date and time specified for bid submission.** Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. **Bid Date: Friday, April 20, 2018.**
 - 2. **Bid Time: 10:00 a.m.**
 - 3. **Location: Munising Public Schools, Superintendent's Office, 810 State Highway M-28, Munising, MI 49862.**
- B. Bids will be thereafter publicly opened and read aloud.

1.3 REQUIRED AFFIDAVITS

- A. Affidavit of Bidder – Familial Relationship Disclosure
 - 1. Each bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Munising Public Schools Board of Education or the Superintendent of Munising Public Schools. **The Owner will not accept a bid that does not include this sworn and notarized disclosure statement.**

2. Complete and submit the "Affidavit of Bidder – Familial Relationship Disclosure" form included with Procurement and Contracting Requirements.

B. Affidavit of Compliance – Iran Economic Sanctions Act

1. Each bid shall be accompanied by a sworn and notarized statement that the bidder is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012. **The Owner will not accept a bid that does not include this sworn and notarized statement.**
2. Complete and submit the "Affidavit of Compliance – Iran Economic Sanctions Act" form included with Procurement and Contracting Requirements.

1.4 BID SECURITY

- A. Each bid shall be accompanied by a certified check made payable to Munising Public Schools or a satisfactory bid bond for 5 percent of the base bid.
- B. No bids may be withdrawn for a period of **90 days** after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.5 PREBID MEETING

- A. Prebid Meeting: A **mandatory** prebid meeting for all prime bidders will be held at **Mather Elementary, 411 Elm Avenue, Munising, Michigan on Tuesday, April 3, 2018 at 10:00 a.m.**, local time.

1.6 DOCUMENTS

- A. Electronic Procurement and Contracting Documents: Documents are available for a free download from the OHM Advisors FTP site. Access to the OHM Advisors FTP site can be obtained by contacting Courtney Babcock at 906-482-0535 or at courtney.babcock@ohm-advisors.com. Bidders are responsible for checking the OHM Advisors FTP site for any addenda. Documents will be available beginning March 27, 2018.
- B. Printed Procurement and Contracting Documents: Hardcopies of the documents are available from OHM Advisors for a **\$100.00 non-refundable** handling fee.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

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